**This list is intended only for internal use and is not transmitted to the authors, the peer-reviewed article**

**REVIEW TO ARTICLE**

**for publication in a quarterly thematic journal**

**"PRACTICAL ONCOLOGY"**

All articles received by the editorial board are peer reviewed for the purpose of peer review. All reviewers are recognized experts on the subject of peer-reviewed materials and have published over the past 3 years on the subject of a peer-reviewed article. The reviews should contain answers to questions formulated on the basis of the guidelines of the Ethics Committee of scientific publications.

**1. Title of the article:**

**2. Full name of the Reviewer** (information is not transmitted to the authors of the peer-reviewed article)**:**

**3. Academic degree, position and place of work of the Reviewer** (information is not transmitted to the authors of the peer-reviewed article)**:**

**4. Date:**

**5. Reviewer Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Editorial Board’s Address**

198215, Saint Petersburg, Bulvar Novatorov, building 84, unit 2, office 28.

Publishing house ‘OOO Tsentr ТОММ’

E-mail: tomm@list.ru

Tel./Fax: (812) 372-39-01

Journal website: <http://www.practical-oncology.ru>

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**TITLE OF THE ARTICLE:**

**REVIEW**

(In the text of the review should be given detailed answers to the questions presented in Annex 1)

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**ANNEX 1. The list of questions answers to which should be reflected in the text of the Review.**

**I. ETHICS OF THE PUBLICATION:**

1. Are there any suspicions that the article is a substantial copy of another work?

2. Is there any suspicion that the article contains false results?

3. Was there a violation of confidentiality of medical research?

4. Were the standards of ethical treatment of animals and people followed?

**II. UNIQUENESS OF THE PUBLICATION:**

1. Is the article original enough and interesting for publication?

2. Is the work making some contribution to an area of knowledge?

3. Does the article meet the journal’s standards?

4. Is the research question important?

**III. STRUCTURE OF THE PUBLICATION:**

1. Does the ‘Title’ describe the content of the article clearly?

2. Does the abstract reflect the article content?

3. Does the ‘Introduction’ describe exactly what the author was hoping to achieve and is the researched

 problem clearly indicated?

4. Do the illustrations and tables inform the reader and are they a part of the story?

5. Are the captions to the pictures accurate?

6. Are the pictures uniform in style?

7. Does the author explain exactly how the data was collected in the ‘Materials and Methods’?

8. Is a plan suitable for the answers to the questions formulated?

9. Is there information provided in order to reproduce the research?

10. Does the article indicate the followed procedures and are they arranged in order of importance?

11. Are the research methods explained in detail if they are new?

12. Are the equipment and materials properly described?

13. Does the article explain what type of data was stored? Is (are) the author(s) accurate in

 their description of measurements?

14. Does the article explain what kind of discoveries have been

 achieved in the research? Are they clearly grouped and do they constitute a logical sequence?

15. Are the results properly analyzed?

16. Are the statistics correct?

17. Are the statements in the ‘Discussion’ section supported by specific results? Do these

 statements sound reasonable?

18. Do the authors mention how the results correlate with their expectations and the results of earlier

 research?

19. Does the article support or refute the previous theories?

20. Is it explained how the research affected the progress of scientific knowledge?

21. If the article is based on previous research, are the bibliographic references to this

 research properly written?

22. Have the authors missed any important work published in the past?

23. Are the bibliographic descriptions of references to publications accurate?

**IV. LANGUAGE OF PUBLICATION:**

1. Does the article contain any grammatical errors?

2. Is the English part of the article well translated? Is it difficult to understand the

 scientific content of the article?

**V. CONCLUSION:**

1. Can the article be recommended for publication or should it not be published? Does the article need

 corrections and a second peer-review?

2. Should the article include comments of the reviewer or the editorial board?

**VI. ADDITIONAL COMMENTS (if necessary)**

**Rules for sending Reviews to the editors.**

1. The review is filled out in Word.

2. The signed cover sheet must be scanned or photographed.

3. The completed Review is sent to the editors by e-mail tomm@list.ru in the form two files: 1.

 Review in Word format; 2. Scanned (or photographed) Title page with signature in PDF, TIFF,

 JPEG, PNG (or any other).

4. The original Review is sent to the Editorial Office by mail.

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